



Partner Registration

Marsella Bakery: Partner Registration
Instruction Manual



hello@marsellabakery.co.ke

0702302606

Marsella Bakery: Partner Registration Instruction

Welcome to Marsella Bakery's Partner Registration Process! Whether you are an agent, retailer, or institution, we are excited

Step 1: Navigate to the Registration Form

- * Open your web browser and go to the registration page for new partners: <https://marsellabakery.co.ke/partner/>
- * Or scan the QR code below:



Step 2: Complete the Registration Form

- * On the registration page, you will find the registration form.
- * Fill in your details accurately. The information required includes:
 - Your Name
 - Business Name (if applicable)
 - Contact Information (email and phone number)
 - Business Address
 - Type of Partnership (Agent, Retailer, Institution)
 - Any other relevant details as prompted by the form.
- * Once you have completed the form, click the "Register" button to submit your details.

Step 3: Check Your Email for the Contact Agreement

- * After submitting the registration form, an email will be sent to the email address you provided during registration.
- * This email will contain a Contact Agreement outlining the terms of our partnership.

Step 4: Review and Sign the Contact Agreement

- * Open the email and carefully read through the Contact Agreement. It is important to understand the terms before proceeding.
- * If you agree to the terms of the contract, please sign it digitally or print, sign, and scan it for submission.

Step 5: Send the Signed Contract

- * After signing the Contact Agreement, reply to the original email you received from Marsella Bakery.
- * Attach the signed contract to your email reply and send it back to us.

Step 6: Receive Your Unique Account Number and Order PIN

- * Once we receive your signed contract, you will be registered as a new partner.
- * You will then be assigned a unique account number that begins with "mar" and a 4-digit order PIN. This information will be sent to you via email.

Important Notes:

- * Please ensure that all the details provided are accurate to avoid any delays in processing your registration.
- * If you have any questions or face any issues during the registration process, feel free to contact us at hello@marsellabakery.co.ke for assistance.